

## Making NZQA work for you!

Your NZQA number:

\_\_\_\_\_ Use your **school password**.

### Tasks:

1. Go to [www.nzqa.govt.nz](http://www.nzqa.govt.nz)
2. Click on Information for students.
3. Click on Login and Register Now.
4. Fill in your details and register.
  
5. You can now see your NCEA results, whenever you like.
6. Find the 'Ordering results documents' page. This is where you can order an NCEA certificate, list of results, record of achievement etc. Only do this once per year, as you only get one free copy. New Year 11 students, you can order one at the end of the year.
  
7. Find the 'Understanding NCEA' page. Read 'How NCEA works' or watch the video.
8. From the 'Students' home page, click on 'Subjects'. Choose your favourite subject. Find:
  - a. Past exam papers and exemplars
  - b. Exemplars of student work for internal assessments
  - c. Assessment specifications / judgment statements (instructions for teacher marking)
  
9. Visit the NZQA website to:
  - a. Check your results and the progress you're making. If there are any problems with your results, see your subject teacher or Ms. Wards.
  - b. Find useful resources for each of your subjects.
  
10. If you lose / forget your NZQA number or password, ask any teacher to find it for you on KAMAR.

